

**Dave Seddon**

# 47 9619 – 180 Street  
Edmonton, Alberta T5T 4L9

Home Phone: 780-487-6435

**Employment History****Owner / Operator**

**Daveseddon.com** Edmonton, Alberta

**Sept. 2018 – present**

- Design, maintain and create content for Daveseddon.com

**Shipper Receiver Merchandiser**

**Jenny Vuong Pharmacy - Shoppers Drug Mart** Edmonton, Alberta

**Dec. 05, 2014 – June 15, 2018**

- Organized stockroom using Backroom Inventory Management System.
- Received and scanned merchandise into the inventory system.
- Reconcile purchase order costs with merchandise costs in the computer system.
- Prepare items for shipment via FedEx, Loomis and Purolator.
- Order dairy products, ice cream, Pepsi and Coca Cola products.
- Maintain and merchandise product in frozen food and dairy sections.
- Set up promotional events. and complete merchandise planograms.
- Organize and maintain stockroom.
- Perform inventory cycle counts.
- Create claims for damages, shortages and overages.
- Process vendor returns.
- Merchandise stock on sales floor and assist customers.
- Print labels for corporate price changes.
- Recipient of the "Going the Extra Mile" Award.
- Collaborate with Vendor Reps with regards to orders, promotions and vendor returns.

**Inventory Coordinator**

**Sears West Edmonton Mall** Edmonton, Alberta

**Sept. 2008 – Feb. 2014**

- Supervised inventory counts for all departments in the store.
- Oversaw and participated in the completion of price changes, store transfers, RTV merchandise execution and the shipping and receiving of merchandise.
- Resolved issues with regards to merchandise receipts, inventory shortages, pricing, price ticketing and non scanning UPCs.
- Worked closely with Loss Prevention with regards to inventory shrinkage issues.
- Supervised up to 15 associates.
- Participated in merchandising set up for Christmas and other special events and promotions.
- Assisted with dock pick-up, shipping and receiving, merchandising and customer service.
- Member of the Health and Safety Committee from Sept. 2010 to July 2012.
- Employee of the Month for July 2013.

**Footwear Lead Merchandiser Receiver**  
**HBC Designer Depot** Edmonton, Alberta

**Oct. 2005 – Jul. 2008**

- Oversaw the shoe department and handbag and luggage department.
- Processed product and merchandised shoes, luggage and handbags.
- Ensured accurate pricing and ticketing of merchandise.
- Involved in sales, customer service, price changes and shipping and receiving.
- Member of Health and Safety Committee and Loss Prevention Committee.
- Recipient of "Making a Difference Award".

**Marketing / Website Development**  
**Linkstoall.com** Edmonton, Alberta

**Dec. 2000 – Sept. 2005**

- Developed and marketed 3 different websites that offered products provided through affiliate programs.

**Store Manager**  
**Group Connect Cellular** Edmonton, Alberta

**Feb. 2000 – Mar. 2002**

- Oversaw the operations of two stores.
- Involved in hiring, training, motivating and scheduling of staff.
- Resolved customer complaints.
- Responsible for inventory control.
- Winner of three different sales contests.

**Assistant Manager**  
**Group Connect Cellular** Edmonton, Alberta

**Oct. 1998 – Feb. 2000**

- Provided product knowledge and cellular solutions to customers.
- Duties included customer service, sales, merchandising and inventory control.

**Support Assistant**  
**Kakari Systems** Edmonton, Alberta

**May 1997 – Oct. 1998**

- Responsible for billing clients and keeping accounts current.
- Provided technical and sales support to clients.
- Carried out various administrative duties.
- Developed Kakari Systems web site.

**Store Manager**  
**Agnew Shoes** Coquitlam, British Columbia

**Feb. 1992 – Jan. 1996**

- Oversaw the operation of two stores at the same time.
- Restored two stores to profitability.
- Responsible for meeting store budgets.
- Interviewed, hired, trained, scheduled and motivated staff.
- Sales, customer service, merchandising, inventory control, payroll administration.

**Assistant Manager**

**Nov. 1991 – Feb. 1992**

**Agnew Shoes** Vancouver, British Columbia

- Sales, customer service, merchandising, inventory control and oversaw store operations in the absence of the Store Manager.

**Sales Associate**

**Oct. 1991 – Nov. 1991**

**Agnew Shoes** Vancouver, British Columbia

- Provided customer service.  
- Sales of footwear, handbags and accessories.

**Education**

**Standard First Aid**

**Nov. 2005**

**Canadian Red Cross**

Edmonton, Alberta

**General Computer Courses**

**Jun. 1996 - May 1997**

**CDI College**

Edmonton, Alberta

**Business Administration**

**Sept. 1983 – May 1985**

**Northern Alberta Institute of Technology**

Edmonton, Alberta